

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **TRUST LIABILITIES - NSTP**

Department: **CCC**

PR No.: **0607**

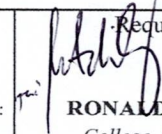


Date: **04/29/2025**

Section:

FPP:

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
COMMUNITY NEEDS ASSESSMENT/NSTP OFFICE SUPPLIES					
1	set	Portable Tripod Projector Screen (60"x60")	1	5,000.00	5,000.00
2	pc	Office Chair	1	8,000.00	8,000.00
3	pc	Vertical Filing Cabinet with plastic divider 4 layers	1	14,000.00	14,000.00
4	pcs	X-Stand for 2x5 ft. tarpaulin	4	1,000.00	4,000.00
5	unit	Wi-Fi All-in-one Printer/Print, Scan, Copy, and Fax Print up to 28 IPM(Mono and Color) Automatic 2-Sided Printing A3 1 Sided Scan, Copy, and Fax A3 Print Resolution up to 1200 x 4800 DPI Wired and Wireless LAN and Wi-Fi Direct 50 Sheet Automatic Document Feeder A3 A3 Multi- Function Inkjet Printer	1	30,000.00	30,000.00
6	set	Ink Set for All in one Printer	3	1,500.00	4,500.00
TOTAL					65,500.00

Purpose: Equipments for Community needs and assessment/NSTP office supplies of City College of Calapan.

Signature:  Printed Name: RONALD F. CANTOS Designation: <i>College Administrator</i>	Requested by: Cash Availability:  NICASIO B. CATAPANG <i>City Treasurer</i>	Approved by:  MARILOU F. MORILLO <i>City Mayor</i>
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