

PURCHASE ORDER  
CITY OF CALAPAN

Supplier: **RA PARTY NEEDS AND CATERING SERVICES**

Address: **Brgy. Ilaya, Calapan City**

TIN: **927-874-784-00000**

P.O. No.: **0946**

Date: **06-13-25**

Mode of Procurement: **small Value**

PR No./s: **858**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CTCAO**

Date of Delivery: **within thirty (30) days upon receipt of P.O**

Delivery Term: **FOB Destination**

Payment Term: **N/60**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>For SOCA Ulat ng Taumbayan - June 18,2025</b> Buffet Meal: Beef Steak, Mixed Vegetable, Fried Chicken, Lemon Iced Tea, Coffee Jelly, Pesto Pasta	500	449.50	224,750.00
<b>(Total Amount in Words) Two Hundred Tewnty Four Thousand Seven Hundred Fifty Pesos Only.</b>					<b>224,750.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
Signature over Printed Name of Supplier

  
**MARILCE MORILLO**  
City Mayor

Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:

Certified Correct:

Secretary to the Sanggunian

Date