

PURCHASE REQUEST

POSTED

LGU: **CITY OF CALAPAN**

Date: 3/4/25

Fund: **GENERAL FUND**

Department: **CMO**


PR No.: 0251

Date: 3/5/2025


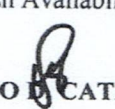
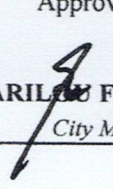
Section: _____

FPP: _____

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
March 19, 2025					
Lot 1- Rental of Tables and Chairs					
1	pcs	Rental of Tables	100	155.00	15,500.00
2	pcs	Rental of Chairs	500	25.00	12,500.00
SUBTOTAL					28,000.00
Lot 2- Other Supplies and Materials					
1	pcs	Sun visor	1700	100.00	170,000.00
SUBTOTAL					170,000.00
Lot 3- Meals (Buffet Dinner)					
1	packs	Korean beef stew, fish fillet w/garlic sauce, mixed vegetables, dessert, rice and drinks	850	500.00	425,000.00
SUBTOTAL					425,000.00
GRAND TOTAL					623,000.00


LORIETA R.A. GALICIA
CGDH- CITY BUDGET OFFICER
 CMO - Other more - \$ 198,000
 Representation Expenses - \$ 425,000

Purpose: For City Government Employees' Day.

Signature:	Requested by:	Cash Availability:	Approved by:
Printed Name: MARILOU F. MORILLO			
Designation: _____	CITY Mayor	0266 City Treasurer	MARILOU F. MORILLO
			City Mayor

PR 2021 v. 0

3/5/25 16/7