

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Fund: **Trust Fund**

Department: **BFP**

PR No.: 2629

Date: 01/16/2025

Section:

FPP:

| Item No. | Unit | Item Description | Quantity | Unit Cost | Total Cost |
|--------------------------------------|-------|--|----------|------------|------------|
| LOT 1 - OFFICE FURNITURE AND FIXTURE | | | | | |
| 1 | pc | Directory [Acrylic (0.82x2m)] | 1 | 15,000.00 | 15,000.00 |
| 2 | pc | Office Label [Acrylic (.2x.6m)] | 4 | 1,000.00 | 4,000.00 |
| 3 | set | Sofa [Leather 5 pcs] | 1 | 44,000.00 | 44,000.00 |
| 4 | set | Dining Table [8 seater with glass] | 1 | 51,000.00 | 51,000.00 |
| 5 | pc | Office Table 1 [Steel/White] | 1 | 12,500.00 | 12,500.00 |
| 6 | pc | Office Table 2 [Wood/Brown] | 1 | 12,500.00 | 12,500.00 |
| 7 | pc | Refrigerator (2 Door Small) | 1 | 11,000.00 | 11,000.00 |
| 8 | pc | Bathroom Door Aluminum (60cm) | 1 | 3,500.00 | 3,500.00 |
| 9 | galon | Paint Gray (Rubberize) | 30 | 1,975.00 | 59,250.00 |
| 10 | pc | Rice Cooker (40cup) | 1 | 5,800.00 | 5,800.00 |
| 11 | pc | Wall Fan (16 in) | 4 | 2,420.00 | 9,680.00 |
| 12 | pc | Water Dispenser [Bottom Load Freestanding Automatic] | 2 | 13,000.00 | 26,000.00 |
| 13 | pc | Water Dispenser [Top Load] | 2 | 8,000.00 | 16,000.00 |
| 14 | pc | Pressure Washer [Electric Motor Driven + 2pc 15m extension hose] | 1 | 9,500.00 | 9,500.00 |
| 15 | pc | Storage Box [155 L] | 10 | 1,100.00 | 11,000.00 |
| 16 | galon | Wall Paint Gray | 35 | 2,500.00 | 87,500.00 |
| SUB - TOTAL 1 | | | | | 378,230.00 |
| LOT 2 - OFFICE EQUIPMENT AND SUPPLY | | | | | |
| 17 | pc | Photocopy Machine (Xerox) [wifi, A3, with feeder] | 1 | 114,400.00 | 114,400.00 |
| 18 | pc | Printer with Pigment Ink [Copy, Print, Scan with feeder] | 1 | 14,000.00 | 14,000.00 |
| 19 | set | Pigment Ink Refill [BLK,C,M,Y] | 3 | 2,000.00 | 6,000.00 |
| 20 | pc | White Folder (Long) | 3000 | 9.00 | 27,000.00 |
| 21 | box | Bond Paper (Long 70 gsm) | 10 | 1,500.00 | 15,000.00 |
| 22 | pc | Laminating Machine[A3/A4 Laminator] | 1 | 6,050.00 | 6,050.00 |
| 23 | pc | Laminating Film A3 | 50 | 19.00 | 950.00 |
| 24 | pc | Laminating Film Long | 200 | 22.00 | 4,400.00 |
| 25 | pc | Desktop Computer (CPU, 22" Monitor, Keyboard, Mouse, AVR, UPS) | 1 | 57,000.00 | 57,000.00 |
| 26 | pc | DSLR Camera with Lens | 1 | 33,000.00 | 33,000.00 |
| SUB - TOTAL 2 | | | | | 277,800.00 |

Purpose: Purchase and delivery of office supplies and equipment to be used by Bureau of Fire Protection, Calapan City Fire Station.

| | | |
|---|--|--|
| Signature: _____ Printed Name: MARILOU F. MORILLO Designation: <i>City Mayor</i> | Requested by: _____ NICASIO D. CATAPANG <i>City Treasurer</i> | Cash Availability: _____ Approved by: _____ MARILOU F. MORILLO <i>City Mayor</i> |
|---|--|--|

PURCHASE REQUEST

LGU: CITY OF CALAPAN

Fund: Trust Fund

Department: BFP PR No.: 2629 Date: 01/11/2025
Section: FPP:

| Item No. | Unit | Item Description | Quantity | Unit Cost | Total Cost |
|---|------|---|----------|-----------|------------|
| LOT 3 - RESCUE / INVESTIGATIVE EQUIPMENT AND SUPPLY | | | | | |
| 27 | pc | Single Sheave Prussik Minding Pulley | 4 ✓ | 3,600.00 | 14,400.00 |
| 28 | pc | Double Sheave Prussik Minding Pulley | 2 ✓ | 10,160.00 | 20,320.00 |
| 29 | pc | Twin Release Pulley | 1 ✓ | 14,500.00 | 14,500.00 |
| 30 | pc | Carabiner | 15 ✓ | 1,700.00 | 25,500.00 |
| 31 | pc | Full Body Harness Rescue | 4 ✓ | 6,000.00 | 24,000.00 |
| 32 | pc | Life Bouy | 4 ✓ | 2,300.00 | 9,200.00 |
| 33 | pc | Laser Meter (40-100m) | 10 ✓ | 3,600.00 | 36,000.00 |
| 34 | pc | Tape Measure (50m) | 2 ✓ | 500.00 | 1,000.00 |
| 35 | pc | Compass [Multifunctional Navigation Compass with Inclinator] | 2 ✓ | 1,800.00 | 3,600.00 |
| 36 | pc | Flood Lamp [1800W/729LED Portable Rechargeable] | 4 ✓ | 3,600.00 | 14,400.00 |
| SUB - TOTAL 3 | | | | | 162,920.00 |
| TOTAL | | | | | 818,950.00 |

Purpose: Purchase and delivery of Supplies and Materials to be used by Bureau of Fire Protection, Calapan City Fire Station.

| | | | |
|----------------------------------|------------------|--------------------|--------------------|
| Signature: | Requested by: | Cash Availability: | Approved by: |
| Printed Name: MARILOU F. MORILLO | NICASIO CATAPANG | | MARILOU F. MORILLO |
| Designation: City Mayor | City Treasurer | | City Mayor |