

POSTED

PURCHASE REQUEST

LGU: **CITY OF CALAPAN**

Date: 4/25/25
OK WITH BAC

Fund: **GENERAL FUND**

Department: **CMO**

PR No.: 0605

Date: 4/25/25

Section:

FPP: 1011

Item No.	Unit	Item Description	Quantity	Unit	Cost	Total Cost
1	set	DESKTOP COMPUTER Specifications: Operating System: Windows 10 Processor: Intel i5-11400 Motherboard: RAM: 8 GB, DDR4 Storage: 512GB SSD 20" Nvision N200 LED Monitor USB Mouse USB Keyboard Casing w/ power supply	2		P 50,000.00	P 100,000.00
2	unit	Printer Specs: Printing Technology: Piezoelectric Printhead Print Speed, A4 Simplex (Black/Colour): Up to Maximum Print Resolution: 720 x 720 dpi Minimum Ink Droplet Size: 3.0 pl Paper Hold Capacity, Input Capacity: Up to 50 sheets of Plain Paper (75g/m2) Maximum Paper Size: 8.5 x 44" Paper Sizes: A4, Letter, Legal (8.5 x 14") Printer Interface: USB 2.0	1		12,450.00	12,450.00
3	unit	Uninterruptible Power Supply (UPS) 650VA/360 WATTS	2		6,500.00	13,000.00
 LORIETA R. A. GALICIA CGDH-CITY BUDGET OFFICER <i>Other Supplies Expenses</i>						
TOTAL						P 125,450.00

Purpose: Purchase of office equipment, two (2) sets of desktop computers with two (2) units of UPS and one (1) unit printer for the use of PNP Forensic Unit MIMAROPA.

Signature:	Requested by:	Cash Availability:	Approved by:
Printed Name:	MARILOU F. MORILLO	NICASIO B. CATAPANG	MARILOU F. MORILLO
Designation:	<i>City Mayor</i>	<i>City Treasurer</i> 0714	<i>City Mayor</i>